

## ENVIRONMENTAL POLICY

Key Publishing Limited seeks excellence in every aspect of our business and is committed to minimising the environmental impacts of our business operations.

### 1. The Firm's Commitment

Key Publishing Limited is committed to:

- Continuously improve our environmental performance and to integrate recognised environmental management best practice into our business operations.
- Reduce our consumption of resources and improve the efficient use of those resources.
- Measure and take actions to reduce the carbon footprint of our business activities.
- Manage waste generated from our business operations incorporating reduction, re-use and recycling in accordance with the principles of the waste hierarchy.
- Manage our business operations to prevent pollution.
- Give due consideration to environmental issues (such as biodiversity) and energy performance in the acquisition, design, refurbishment and use of our business premises.
- Ensure environmental, including climate change, criteria are taken into account in the procurement of goods and services.
- Comply as a minimum with all relevant environmental legislation as well as other environmental requirements to which the firm subscribes.

### 2. To meet our commitments we will

- Review our environmental policies and performance and allocate resources for their effective direction and implementation.
- Monitor key objectives and targets for managing our environmental performance.
- Communicate internally our environmental policy and performance on a regular basis.
- Work together with our employees, service partners, suppliers, landlord and their agents to promote improved environmental performance.

This environmental policy represents our general position on environmental issues, and the policies and practices we will apply in conducting our business. It is accessible via the Key Publishing Limited intranet and to other interested parties via our website and on request.